

# Watershed Agricultural Council

Agriculture ♦ Forestry ♦ Conservation Easements ♦ Economic Viability

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nycwatershed.org



## WAP Planning/Technical Intern Job Description

The Watershed Agricultural Program (WAP) Planning/Technical Intern will assist with the duties and deliverables of the WAP Program Operations Coordinator and WIRC (Watershed Investigation & Repair Crew) Specialist during the monitoring of Whole Farm Plans (WFP) and the implementation of Agricultural Best Management Practices (BMPs) on participating farms within the West of Hudson (WoH) New York City watershed. The intern will be exposed to a nationally recognized Whole Farm Planning and implementation program and be able to observe WFP develop, monitoring and nonstructural best management practice (BMP) implementation.

### Duties and Responsibilities:

- Effectively communicate with participants in areas of WFPs and implementation
- Assist Whole Farm Planning teams in areas of;
  - GIS Mapping and BMP sighting and recording
  - WFP Annual Monitoring, complete assigned Verification Annual Status Reviews and associated documentation
  - Electronic field data collection.(i.e. GPS, Survey Points)
- Assist in the BMP design package development to include but not limited to;
  - CAD development of Ag BMPs
  - Specification and package development for Ag BMPs
- Assist in the construction oversight of BMPs following an approved design
- Keep an accurate daily record of construction events, as-builts and critical construction photo documentation.
- Assist with the WIRC (Watershed Investigation & Repair Crew) as needed with the “hands on” installation and repairs of WAP approved BMPs.
- May assist planners in collecting soil samples and field data.
- All other duties as assigned.

### Basic Requirements:

- Minimum of high school diploma.
- Must have own dependable vehicle with proof of insurance.
- Must have a valid driver’s license.

### Reporting Relationships:

- Works under the direct supervision of the WAP Program Operations Coordinator.